



Agenda/Minutes

Graduate Student Council

Executive Board Meeting-Weekly

Date: April 27<sup>th</sup>, 2023

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Called to order at 4:31pm by President Nicholas Plummer

**AGENDA:**

I. Members in Attendance

- |                                 |                                  |
|---------------------------------|----------------------------------|
| A. President Nicholas Plummer   | Vice President Jennifer Brewster |
| B. Secretary Alexandra Grimm    | Treasure Wellington Uzamere      |
| C. Public Relations Not Present | Social Coordinator VACANT        |

II. Executive Board Member Updates

A. President - Nick Plummer

- i. We don't have too many updates to add this week.
  1. The Grad Gala is well underway and most of the action items are essentially done; just a few loose ends to tie up.
    - a. Food is ordered – some of the items had to be cut or swapped.
  2. If someone could work on an image/logo to be presented during the gala so it can be welcoming people.

B. Vice President - Jennifer Brewster

- i. Baskets are coming in slowly but surely.
  1. The President's office responded that they would provide a basket; I still have yet to receive some of the other baskets, but the deadline is May 1<sup>st</sup>.
    - a. Haven't heard back from housing yet; I don't think they will provide one.
- ii. We still need to figure out music
  1. Playlist (with no crazy explicit music) - share to all one exec
  2. Nick knows the contact for NestFest event prior to the concert, they will have several undergrad bands playing –

Nick will reach out to those groups and see who would be interested.

- C. Secretary - Alexandra Grimm
  - i. Nothing to add
- D. Treasurer - Wellington Uzamere
  - i. Nothing to add
- E. Social Coordinator - VACANT
  - i.
- F. Public Relations Coordinator - Daniel Ebrahimi
  - i. Not Present

III. Current Initiatives

IV. Long-term Initiatives

V. Questions

VI. Actions Items

**GRAD GALA** – *Check-in table with GSC tablecloth; info table for grads interested in GSC; students should display their GULL Card, prior to admittance, wrist bands for the cash bar, polaroid camera*

Member	Action Item	Target Due Date	Notes
All	End of year recap to provide Nick with feedback.  Transition manual for YOUR specific role	By the end Spring 2023 semester	Nick would like any information to benefit next year's exec team.  Can be completed right in the teams – specific folders ex. Secretary folder is where Alex would post her document.